



Council Meeting Date: Wednesday, May 18, 2016

<p><b><u>Officers</u></b></p> <p>Brian Waddington, President          Dave Ryba, Vice President          Susan Bautista, Secretary          Paul Swatzel, Treasurer          Paul Swatzel, Past President</p>	<p><b><u>Included on Executive Board</u></b></p> <p>Ken Guttman, Chief Negotiator          Gerhard Peters, Senate Liaison</p>
<p><b><u>Representatives</u></b></p> <p>Business/Accounting (P) Bruce Grossman          Mathematics (P) Steve Odrich          Health Sciences (A) <b>VACANT</b>          Career/Technical (P) Dave Brown          Counseling (A) Lisa Villa/ Rafael Herrera          Fine &amp; Performing Arts (P) Cherie Brown</p>	<p><b><u>Representatives</u></b></p> <p>Kinesiology (P) Steve Hartman          Language Arts (P) John Fincher          Library Science (P) Lanette Granger/Sarah Bosler          Physical Sciences (P) Badieh Farahani          Social/Behavioral Sciences (A) Gerhard Peters/Gailyn White          At-Large Representative (A) Justina Rivadeynera          Negotiations Team Member (P) Stephanie Yee</p>

**Call to order by CCFA President at 2:50 pm on May 18, 2016**

Approval for April 20, 2016 minutes

**President's Report – Brian Waddington**

End of the Year Event: B. Waddington introduced Cynthia Cross, lead facilitator for the end of the year CCFA event. C. Cross reminded folks of the “Superheroes” theme for this year’s gathering. We will be having activity stations, a raffle and a caricature cartoonist. Cynthia asked for volunteers to work the check-in and fun activity stations. Also, donations for the raffle were requested for anyone interested.

CSEA Appreciation Day: B. Waddington asked faculty association members to attend the CSEA breakfast on Friday, May 20<sup>th</sup> to support our classified association colleagues. A donation from CCFA was requested towards a raffle for this event. Paul Swatzel agreed to the donation on our behalf.

Sexual Harassment: Federal government attention is being requested towards the college due to a recent sexual harassment incident. The mandate would require the college to have sexual harassment training for faculty, staff and students. Robert Sammis asked the faculty association their position on this mandate and requested any suggestions on how this could be conducted. B. Waddington recommended sessions at either Flex Day, Convocation and division meetings, possibly with more in-depth training on Flex Day. John Fincher suggested the larger training session be conducted at Flex Day to have a more focused session with one facilitator rather than multiple trainers. Bruce Grossman reminded all of the seriousness of sexual harassment training sessions. Bruce stated that people need to know what sexual harassment is and isn't. Also, B. Grossman reminded folks that this was not a gray area and very important. B. Waddington stated that the topic is not really up for discussion because "it is going to happen" but rather an opportunity to let folks know this will occur and an opportunity for feedback from faculty. Discussion continued regarding who would facilitate these sessions, could real life scenarios that have occurred on public campuses be used as examples regarding what can and cannot be done and share the outcomes of those occurrences? Susan Bautista suggested that a neutral, off-campus facilitator be hired to give these presentations, someone who specializes in this area and provides a safer delivery mode to staff and management. B. Waddington stated he would send forward these suggestions.

**Vice-President's Report – Dave Ryba:**

Thank you to CCFA President: Dave thanked Brian Waddington for his "steady hand" this past year for his leadership and service. Brian reciprocated by thanking the council for their hard work, dedication and for looking out for faculty and the campus.

End of Year Event: Dave encouraged faculty to attend CCFA event and enjoy the night.

**Chief Negotiator Report – Ken Guttman:** absent

Update on current grievance: Stephanie Yee reported that there was no update currently on the grievance.

**Senate Liaison – Gerhard Peters:** absent

Student Complaint Button: A new student complaint button on the campus' homepage was a recent topic at academic senate recently. There is concern by some faculty members that this seems to encourage student complaints towards faculty. Dr. Perri was at the academic senate meeting and shared that the accreditation team noted an unclear complaint policy for our students, which was taken seriously by management; so the icon was an aid to this concern. B. Waddington stated that according to the president, the homepage was going to be redesigned soon and that changes could occur at that point. She also asked for patience until the changes happened. B. Grossman stated that this should be completely accessible to students, and is a legal obligation. Paul Swatzel shared his concern with the icon not on the student tab but in the center of the homepage; he also stated that no other college has this icon on their homepage. Discussion continued regarding shared governance on this decision. S. Bautista stated the suggestion given by Brian Waddington that the icon read instead, "complements, complaints and questions". All agreed that this generic way of receiving feedback by students could provide positive responses from students as well.

**Secretary's Report – Susan Bautista:**

End of the Year Event: S. Bautista encouraged folks to attend the end of the year event. Also, Susan asked for suggestions from folks on whether we should have a more informal event next year so more faculty would participate in CCFA festivities. Discussion continued and suggestions were provided for future endeavors.

**Treasurer's Report – Paul Swatzel:**

See attached document

**Past President's Report – Paul Swatzel:** none

**Old Business:** none

**New Business:** Sara Bosler announced that once again, therapy dogs would be provided for students during final week. Also, the library will be opened until 10 pm during finals week. Plus, the library will feature a veteran's art exhibit next week.

Dave Ryba announced that next school years first two CCFA meetings would be on August 31<sup>st</sup> and September 21<sup>st</sup>.

Brian Waddington announced that he would be hosting the Honor's Completion Reception and the Phi Beta Kappa induction.

Meeting adjourned at 3:53 pm

CCFA Treasurer's Report 5/18/16 by P. Swatzel

Operating Statement: 4/20/16 to 5/18/16

Checking Account Balance on 5/18/16 **\$26,983.48**

Revenue:

Description of Income:

Amount:

Member Dues 1-100

\$1,542.00

Expenses:

Description of Expense, Budget Code:

Amount:

PACFund

\$ 393.18

**Total Expenses**

**\$ 393.18**

Beginning Cash Balance in checking as of 4/20/16 **\$ 25,834.66**

Excess of Revenues over Expenses **\$ 1,148.82**

Savings Account Balance **\$ 80,017.00**

**TOTAL NON-RESTRICTED GENERAL FUNDS: \$ 107,000.48**

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PAC FUND Balance on 4/20/16 **\$ 9,597.10**

Revenue:

Description of Income:

Amount:

Member Contributions

\$393.18

**Total Revenue: \$ 393.18**

Expenses:

Description of Expense:

Amount:

**Total Expenses: \$ 0**

**Excess of Revenues over Expenses: \$393.18**

Balance on 5/18/16 **\$ 9,990.28**

