



Council Meeting Date: Wednesday, October 19, 2016

<p><u>Officers</u></p> <p>Dave Ryba, President Justina Rivadeneyra, Vice President Susan Bautista, Secretary Paul Swatzel, Treasurer Brian Waddington, Past President</p>	<p><u>Included on Executive Board</u></p> <p>Dave Brown, Chief Negotiator Lisa Villa, Senate Liaison</p>
<p><u>Representatives</u></p> <p>Business/Accounting (P) Bruce Grossman Mathematics (P) Steve Odrich Health Sciences (A) Noemi Barajas Career/Technical (P) Jeremy Clark Counseling (P) Rafael Herrera Fine & Performing Arts (P) Cherie Brown</p>	<p><u>Representatives</u></p> <p>Kinesiology (P) Steve Hartman Language Arts (P) John Fincher Library Science (P) Lanette Granger/Sarah Bosler Physical Sciences (P) Badiieh Farahani Social/Behavioral Sciences (P) Gailyn White Negotiations Team Members (P) Stephanie Yee (P) Terry Miles</p>

Call to order by CCFA President at 2:45 pm on October 19, 2016

Approval for August 31, 2016 minutes. Motion made to approve minutes by Steve Odrich, seconded by Steve Hartman. Council approved minutes.

Public Forum: None

I. Officer Reports

A. President's Report – Dave Ryba

1. Involvement: President Ryba reported on “making improvements” on faculty engagement with more interest/curiosity in grievances and other related topics. He reminded the council on the adage regarding no such thing as bad press. D. Ryba expects more issues with canceled classes occurring next spring and emphasized the need for faculty to know their rights particularly when those rights have not been 100% agreed upon between the association and management.

2. CCA Fall Conference in Sacramento – October 6-8, 2016: Dave attended a workshop on engagement and another on benefits. The first workshop featured shared information from other campus’ faculty participation/engagement. A suggestion to create T-shirts for a team- spirit feeling was mentioned. The second workshop highlighted the benefits of CTA membership such as death benefits, cell phone discounts, etc. Terry Miles has agreed to be the go-to person regarding member benefits.

B. Vice-President's Report – Justina Rivadeneyra:

1. CTA Organizing Committee:

a. CTA Organizing Committee: VP President Rivadeneyra is encouraging council members to aid in getting faculty involved in the organizing committee. The task were outlined on a document previously distributed at the first meeting. Justina stated that CCA offers a small grant, with a minimum of three members to participate. Dates have been created and will be circulated amongst the divisions by council.

b. Social Gatherings: A calendar of social gathering was allocated for members to engage in twice a month. Coffee and donuts gathering prior to the BOT meeting this month was a “nice turn out”; with the exception of certain dates wherein the BOT meetings begin at 3:15 pm rather than the normal 4:15 pm meeting. These dates will not be offering a coffee/donut social due to the inconvenient time for faculty. Terry Miles asked if the BOT meetings and the public forums will continue to meet at such inconsistent times? Paul Swatzel replied that he posed that question at the last public forum address and there has been no response to his query. D. Ryba stated that in all fairness the board agenda is publicized and shared with the public, adding that we should pay attention to these dates/times. John Fincher stated that the BOT met the qualifications when they reconvened giving attention to public forum. P. Swatzel stated that prior public forum address comment cards needed to be filled out with your name and directions to be given to Christine Link by a certain time. As of last date, new cards do not require your name to be given, instead this is presently optional. D. Brown asked whether the Brown Act allows you to speak at a BOT meeting via the public forum but allows you to speak on record anonymously? P. Swatzel replied yes and added that you cannot be required to give your name. D. Ryba stated that this was a positive thing so members could be more direct.

c. CCA Fall Conference: J. Rivadeneyra attended the same mentioned workshops with D. Ryba- engagement and benefits. She added that hopefully when our organizing committees come together, we can address these topics.

C. Chief Negotiator Report – Dave Brown:

1. CCA Fall Conference: Dave stated that these conferences are largely team building events with a social component, including a keynote speaker. D. Brown mentioned his surprise when the keynote speaker, NEA representative, spoke of Dave's experience as a community college student but now a community college professor and chief negotiator for our college; it was meant to be an inspiring story to all. D. Brown spoke of a session wherein NEA has collected sample of association's contracts from 25 states as a resource to different contract language in a data base – NEA Collective Bargaining Resource Portal.
<http://neacollectivebargaining.org/>

D. Secretary's Report – Susan Bautista: S. Bautista could not attend the fall conferece but stated she would attend the winter conference.

E. Treasurer's Report – Paul Swatzel: See attached document – Treasurer's Report

1. CCA Fall Conference: P. Swatzel stated he attended a state wide meeting for CCA Policy Committee in which the discussions revolved mostly on the assembly bill, beginning in January, for part-time faculty rehire rights. He explained that the district and the part-time association need to collectively bargain for this (AB 1379). Paul also attended a session on the usage of social media to engage members.

2. Membership Directory: A membership directory for our local is being created with members' name, address and a non-campus email for security.

F. Senate Liaison – Lisa Villa: Academic Senate has met twice since our last meet. She referenced Gina Hogan reiterating the three main themes/goals this year: technology use, communication transparency and faculty participation. Lisa stated that on the heels of the recent canceled classes this fall, a sub-committee for enrollment management is being developed encouraging more faculty involvement, to brainstorm on how to get student enrollment up, every other Monday at 3 pm. D. Ryba announced that VP Arvid Spor is now the lead for enrollment management. Discussion continued regarding canceled classes and the truth regarding a minimum student class number with management possibly looking at percentages rather than FTES. L. Villa also reminded the council of the pending transition to the new curriculum format next year and asked members to complete any changes to curriculum be done by the end of this semester. Also, a survey was sent out to inquire faculty on the current method of assessing SLO's. Lastly, Lisa stated that ASCC started a mentorship program with the local continuation schools.

G. CCA Fall Conference:

1. Rafael Herrera attended the Building Strong Leadership workshop which supports leadership building and the value of being part of a union.

2. Stephanie Yee attended the NEA Collective Bargaining Resource workshop which gives access to every community college's contracts. The second session was the social media workshop which focused on building a brand, member stories, events. S. Yee stressed her interest on a remind app to remind folks of upcoming events.

H. Past President's Report – Brian Waddington: B. Waddington did not attend the fall conference instead he attended a conference in Ontario with Honor Students.

II. Committee Reports:

A. Contract Committee: D. Brown reports that the contract committee has met for the first time this semester. A hand out was distributed and Dave stated that the committee consists of a diverse group of folks from most of the colleges disciplines. The first goal will be to draft a survey for faculty to find out contract priority needs. But prior to this, a suggestion to educate the members on our collective bargaining agreement with some reflection and overview of articles of the contract, starting with articles 1-4.

1. Grievance: Steve Hartman inquired on the grievance regarding overload. D. Brown stated that it was an on-going issue and that the date set aside for the next meeting is December 13, 2016 with an arbitrator.

B. Social Committee: Stephanie Yee announced that a survey would soon go out to faculty regarding the end of the year party and the preferences faculty would like to see for social events.

C. Media Committee: Paul Swatzel and Susan Bautista discussed what should and should not be on the CCFA Facebook page. It was decided that no personal opinions of members should be posted. Informational union postings are allowed along with relevant association news and documents. The CCFA website will collect the formal documents, minutes, etc.

D. Newsletter: Susan Bautista and Dave Ryba discussed reviving a CCFA newsletter. Discussion continued on the relevancy of this type of document in the age of a digital format? The overall consensus was that the newsletter should be brought back. Justina Rivadeneyra stated that sending messages out in three different ways is a way to get members informed and bring back general awareness.

III. New Business:

A. Robin Devitt: CTA/CCA Liason for 10 different colleges including CCFA was invited as a guest. She spoke of the various benefits allotted to CTA/CCA members.

B. Elections: D. Ryba reminded the council that officer elections for next spring would soon be here and encouraged folks to get involved.

C. Proposed Budget 2016/2017: Budget was approved.

Meeting adjourned: at 3:50 pm

CCFA Treasurer's Report 10/19/16 by P. Swatzel

Operating Statement: 9/19/16 to 10/11/16

Checking Account Balance on 10/11/16 \$23,893.90

Revenue:

Description of Income: Amount:

Final dues payment from CTA 15-16 \$627.81

Total Revenue \$627.81

Expenses:

Description of Expense, Budget Code: Amount:

Operations 4-120 \$ 60.00

Programs 5-110 \$ 52.40

Programs 5-170 \$ 436.18

Total Expenses \$ 548.58

Beginning Cash Balance in checking as of 9/19/16 \$ 23,814.67

Excess of Revenues over Expenses \$ 79.23

Savings Account Balance \$ 80,033.76

TOTAL NON-RESTRICTED GENERAL FUNDS: \$103,927.66

PAC FUND Balance on 8/29/16 \$ 10,580.05

Revenue: Description of Income: Amount:

Member Contributions \$ 436.18

Total Revenue: \$ 436.18

Expenses: Description of Expense: Amount:

Total Expenses: \$ 0

Excess of Revenues over Expenses: \$ 436.18

Balance on 10/11/16 \$ 11,016.23