



Council Meeting Date: Wednesday, November 16, 2016

<p><b><u>Officers</u></b></p> <p>Dave Ryba, President          Justina Rivadeneyra, Vice President          Susan Bautista, Secretary          Paul Swatzel, Treasurer          Brian Waddington, Past President</p>	<p><b><u>Included on Executive Board</u></b></p> <p>Dave Brown, Chief Negotiator          Lisa Villa, Senate Liaison</p>
<p><b><u>Representatives</u></b></p> <p>Business/Accounting (P) Bruce Grossman          Mathematics (P) Steve Odrich          Health Sciences (P) Noemi Barajas          Career/Technical (P) Jeremy Clark          Counseling (P) Rafael Herrera          Fine &amp; Performing Arts (P) Cherie Brown</p>	<p><b><u>Representatives</u></b></p> <p>Kinesiology (P) Steve Hartman          Language Arts (P) John Fincher          Library Science (P) Lanette Granger/Sarah Bosler          Physical Sciences (P) Badiieh Farahani          Social/Behavioral Sciences (P) Gailyn White          Negotiations Team Members (P) Stephanie Yee          (P) Terry Miles</p>

**Call to order by CCFA President at 2:47 pm on November 16, 2016**

Approval for October 19, 2016 minutes. Motion made to approve minutes by Lisa Villa, seconded by Badiieh Farahani. Council approved minutes.

**Public Forum:** None

**I. Officer Reports**

**A. President's Report – Dave Ryba**

1. **Rep Council Meeting in 2017:** President Ryba reminded the group that our next meeting will be held on March 1<sup>st</sup>, 2017.
2. **CCCI Fall Conference – October 14-16, 2016:** Dave attended the independent union conference in which he states it is a “networking thing” that focuses on contracts and union type issues. The conference focused on concurrent enrollment with advice for our group to stay on top of this since we are currently participating in this; the reminder here is that full-time faculty have first rights to class assignments and Citrus is doing everything right in terms of this. Dave also stated that it was mentioned at the independent conference, other campus’ are complaining of declining enrollment as well. The conference also referenced the awareness of the “free speech zone” but a legal presentation reiterated that the whole campus is a free speech zone.

D. Ryba stated that the most valuable take away from the conference is connecting with other groups and comparing contracts.

**3. BOT Meeting:** Most of the agenda had to do with the five different schools we are involved with currently; since we are in need of FTES, it seems this will be around for a while. Dave sent out a request to the faculty-at-large urging more folks to attend BOT meetings. Following his request, nine faculty members attended the meeting. Robin Devitt suggested the wearing of t-shirts to show our presence which highlights our shared governance responsibilities and attentiveness. Lisa Villa commended Dave Ryba on his request as “well done” and thought it would be received well.

#### **B. Vice-President’s Report – Justina Rivadeneyra:**

##### **1. CTA Organizing Committee:**

**a. CTA Organizing Committee:** VP President Rivadeneyra reiterated the need for council members to help get the word out to faculty regarding involvement with the organizing committee. She reminded the group that only three members in the committee, would allow for a CTA grant, which would help fund and retain resources. Justina extended an invitation to the colleges faculty members and solicited support for involvement.

**b. Social Gatherings:** A calendar of social gatherings was sent out with a special shout out to Sara Bosler for attending the first event. J. Rivadeneyra will re-send the calendar emphasizing the next meet which will be held on December 6<sup>th</sup>, the Thursday before the BOT meeting, which meets the following Tuesday - December 11<sup>th</sup>.

#### **C. Chief Negotiator Report – Dave Brown:**

**1. CCCI Independent Fall Conference:** Dave also attended the independent union conference; it is a working meeting from beginning to end. D. Brown stated that each college reports out, some legislative reports are presented, reports on ACCJC were given but noticed a lack of resources for this group. For example, when the individual colleges are sharing their contracts, no expert is on hand to offer support or advice.

**2. Contract Committee:** See committee reports

**D. Secretary’s Report – Susan Bautista:** S. Bautista reiterated that agenda, minutes and other related documents are being sent out to the council and later to the faculty at large, hence the double documents. See committee reports for newsletter update.

**E. Treasurer’s Report – Paul Swatzel:** See attached document – Treasurer’s Report

**1. Membership Directory:** A membership directory for our local is still being created with members’ private email for security; Paul reminded the group that anything that goes out campus wide, also needs to be CC’d to the president of the college.

**2. BOT elections:** Since this topic falls under the purview of the treasurer and PAC funds, John Fincher posed the question regarding the new times that the district can opt to have board of director elections when there is a low turn out year. Essentially, all elections pertaining to the BOT will now be one year later, instead of 2017/2018 (off year elections) the elections will be held 2018/2019 (election years) which will save the district money. The concern here is that our message might be diluted in terms of our support of candidates. J. Fincher suggested increasing our PAC fund contributions. Paul Swatzel was concerned with our 15% contribution cap, which the group is already at.

**F. Senate Liaison – Lisa Villa:** Academic Senate has met twice since our last meeting. The AS is revising their by-laws and constitution. Discussions are being held to have some type of accountability and a review-type process with objectives being set forth. At the October AS meeting, a presentation was given by Dr. Maryann Smith focusing on the 5 major components for the institute of completion: research, innovative strategies, professional development, grant oversight and resource development. L. Villa reported on OER’s, DE committee, Flex Day events and reminded the council of the therapy dogs available at the library for finals week.

**H. Past President’s Report – Brian Waddington:** B. Waddington attended the 50<sup>th</sup> Anniversary event for the Citrus College Foundation stating it was a good event but noticed the absence of faculty. Brian recommended that we send some folks from our group next time to represent faculty. A suggestion to revisit student scholarships on the behalf of the association was discussed.

## **II. Committee Reports:**

**A. Contract Committee:** D. Brown reports that the contract committee met on November 2<sup>nd</sup>. The group is up to fourteen members. The next contract highlight should be coming out at the end of next week. Article 5 will be highlighted which is fairly complex; Dave will keep it concise and accurate. Article 5 consist of scheduling, class

cancellations, overload, etc. D. Brown mentioned that Kinesiology and Performing Fine Arts do not have representation yet, however there has been discussions on the concerns of these folks particularly in coaching. The next meeting date is scheduled for December 7<sup>th</sup>.

**B. Social Committee:** Stephanie Yee created a 10-question survey to faculty regarding the end of the year party and on-going social events. S. Yee shared the results of the survey and hopes to move forward with some of the events. June 3, 2017 will be the likely date for the end of the year social.

**C. Media Committee:** Paul Swatzel stated that he had posted the news of the UC Classified staff on strike.

**D. Newsletter:** Susan Bautista reported that some concrete discussions have occurred regarding the newsletter. Some examples were passed around for the council to see. S. Bautista shared the various titles being discussed for the newsletter.

**E. Grievance Committee:** President Dave Ryba stated that repeatedly, when there is an issue of a grievance, there is “fear of retribution”. D. Ryba wanted to make it clear, that we are protected from that; moreover, this is a professional process in which we enforce our contract and improve conditions. Robin Devitt, CTA/CCA liason chimed in stating that it is a protected activity which can go to the Public Relations Board. Paul Swatzel inquired on the district’s ramifications? R. Devitt stated on the consequences that the college could incur if it violates the Education Employment Relations Act.

**F. Member Benefits:** Terry Miles shared a summary of our member benefits and created an organized document with related websites for members. T. Miles also met with Eric Guzman to better understand our benefits, retirement and other related issues.

**G. By-laws Committee:** Dave Ryba and Brian Waddington have met to define the association’s by-laws, tie up loose ends, how we spend money and support our group. The next meet date is December 2, 2016.

### **III. New Business:**

**A. Social Committee:** Next meeting is December 1<sup>st</sup> from 3:00-4:00 pm and Coffee/Donuts is December 6<sup>th</sup> from 3:00-4:00 in the faculty lounge.

**B. Association Council Meeting:** Next Rep council meeting will be in the TE building TBA.

**Meeting adjourned:** at 3:32 pm

CCFA Treasurer's Report 11/16/16 by P. Swatzel

Operating Statement: 10/12/16 to 11/14/16

Checking Account Balance on 11/14/16 \$24,917.07

Revenue:

<u>Description of Income:</u>	<u>Amount:</u>
Dues from CTA 16/17	\$3,354.00
<b>Total Revenue</b>	<b>\$3,354.00</b>

Expenses:

<u>Description of Expense, Budget Code:</u>	<u>Amount:</u>
Conferences, CCA 2-110	\$ 169.64
Conferences, Other 2-120	\$ 1,587.81
Meeting Expenses, 3-130	\$ 62.41
Office Supplies, 4-110	\$ 253.01
Operations, 4-140	\$ 178.11
Programs 5-110	\$ 79.85
<b>Total Expenses</b>	<b>\$ 2,330.83</b>

Beginning Cash Balance in checking as of 10/12/16 \$ 23,893.90

Excess of Revenues over Expenses \$ 1,023.17

Savings Account Balance \$ 80,037.13

**TOTAL NON-RESTRICTED GENERAL FUNDS: \$104,954.20**

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PAC FUND Balance on 10/12/16 \$ 11,016.23

Revenue:	<u>Description of Income:</u>	<u>Amount:</u>
	Member Contributions	\$ 0
<b>Total Revenue:</b>		<b>\$ 0</b>

Expenses:	<u>Description of Expense:</u>	<u>Amount:</u>
<b>Total Expenses:</b>		<b>\$ 0</b>

Excess of Revenues over Expenses: \$ 0

Balance on 11/14/16 \$ 11,016.23