



Council Meeting Date: Wednesday, April 5, 2017

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| <p><u>Officers</u></p> <p>Dave Ryba, President Justina Rivadeneyra, Vice President Susan Bautista, Secretary Paul Swatzel, Treasurer Brian Waddington, Past President</p> | <p><u>Included on Executive Board</u></p> <p>Dave Brown, Chief Negotiator Gino Munoz, Senate Liaison</p> |
| <p><u>Representatives</u></p> <p>Business/Accounting (P) Bruce Grossman Mathematics (P) Steve Odrich Health Sciences (P) Noemi Barajas Career/Technical (P) Jeremy Clark Counseling (P) Rafael Herrera Fine & Performing Arts (A) Cherie Brown</p> | <p><u>Representatives</u></p> <p>Kinesiology (P) Steve Hartman Language Arts (P) John Fincher Library Science (P) Sarah Bosler Physical Sciences (P) Badieh Farahani Social/Behavioral Sciences (P) Gailyn White Negotiations Team Members (P) Stephanie Yee (P) Terry Miles</p> |

Call to order by CCFA President at 2:53 pm on March 1, 2017

Approval for November 16, 2016 minutes. Motion made to approve minutes by Steve Hartman, seconded by Gailyn White. Council approved minutes.

Motion made to start with VP report made by Noemi Barajas, seconded by Susan Bautista. Approved.

Public Forum: None

I. Officer's Reports:

A. Vice-President's Report – Justina Rivadeneyra:

1. Member and Engagement Meeting: VP Rivadeneyra reports a wonderful meeting on March 23rd with NEA and CTA attended, to help the association on mobilization, membership and support. Future meetings will occur every month from 2-3 pm. With the help of Rafael Herrera, a grant will be written and applied to CCA, to help with the initial cost needed for this new committee.

2. Executive Board Elections 2017/2018: A timeline was handed out for elections and a notice that nominations will be taken from the floor during committee meeting reports. All candidates must be identified and announced by today, April 5th, 2017. A Candidates forum will be held on April 12th immediately following the Academic Senate meeting at 4 pm if needed in CCFI 159. Voting will begin April 24th after

Spring Break. If the positions run unopposed, the positions can be filled today by acclamation. A document was given for next year's representative council meeting dates.

B. Chief Negotiator Report – Dave Brown:

1. **Meeting with HR Director, R. Sammis:** D. Brown, D. Ryba and J. Rivadeneyra met with Robert Sammis regarding specific and intricate issues that exist in Counseling – scheduling. A tentative agreement has been reached to avoid a grievance regarding ambiguous language.
2. **Contract Committee:** See committee reports
3. **Article 15:** This is a complex and time consuming article that will take the negotiations team substantial effort to complete; it tackles counseling assignment. D. Brown hopes to get this done according to the contract highlights timeline.
4. **Nursing Program:** D. Brown met with nursing faculty to discuss their contracted load, specifically, their lab percentage allocations. Currently, there are different load factors in regards to Lab for different disciplines. They vary from .667, .75 and .85; all less than 1.0 (lecture). Nursing has the lowest allocated lab factor for their clinical lab portion - .667. Dave Brown has assured the nursing faculty that the negotiations team will advocate for them, in terms of deserving a higher lab factor and will be working on this along with the coaching issue in Kinesiology. A suggestion was made to the nursing faculty to reach out to their dean on an evidence based way to start the process in a more formal way of acknowledging the concern of low lab portion allocation. LHE can be fluid and adjusted, according to Article 5 of the current contract. Discussions continued on the history of LHEOC and the load task force (lab parity), essentially, how faculty gets paid in California community colleges.

C. President's Report – Dave Ryba:

1. **Spring CCA Conference, April 21-23, 2017:** Currently, Dave Brown, Senya Lubisich are attending as delegates, while Justina Rivadeneyra and Paul Swatzel may attend with other committees.
2. **BOT Meeting:** D. Ryba announced that two BOT meeting faculty attendees won gift cards: Alfie Swan and Gina Hogan. Dave encouraged faculty to attend BOT meeting to show engagement.
3. **Grievances:** Since the Arbitrator that was hired for both grievances was ill, the grievance meetings are behind schedule so new dates have been allocated and coming up. So, no new news on these issues.
4. **SARS Grid:** D. Ryba reports on Counseling scheduling whereas, counselors are expected to document exact times they are working on prepping classes. Both sides (Administration and Association) have agreed to fix the problem.

D. Secretary's Report – Susan Bautista:

1. **May 17 meeting:** The next association meeting will not be held in the current location due to a scheduling conflict. An email will be sent out as to the location of the last meeting of the year in May.
2. **Newsletter Committee:** See committee reports

E. Treasurer's Report – Paul Swatzel: See attached document – Treasurer's Report

1. **Membership Directory:** Paul Swatzel

F. Senate Liaison – Gino Munoz: No Report

H. Past President's Report – Brian Waddington: B. Waddington spoke of Citrus students introduced to the BOT on recent awards received. One student won an Outstanding Abstract Award, which was the second time in a row for Citrus College.

II. Committee Reports:

A. Contract Committee: D. Brown reports the committee met on March 15th. The committee had discussions regarding a survey that will go out to the faculty at large soon and the pending highlights of the upcoming articles. So far, the faculty has received Articles 5, 6, 7 and 8. D. Brown disseminated the next article, Article 9. This format now has a bulleted format rather than a narrative. Article 9 speaks to the option of a 50% part time load reduction, but with stipulations; a proportionately reduced salary, STRS would remain the same, although, it would affect retirement contributions. Dave Brown continued to explained the specifics of the article. D. Brown stated that Articles 10, 11 and 12 would be going out soon.

B. Elections Committee: Since there were no other nominations for the Executive Board, the candidates, John Fincher (VP/President Elect), Stephanie Yee (Secretary), Dave Ryba (Treasurer) accepted their nominations for the academic school year 2017/2018 and by acclamation have the new positions. A document was distributed for next year's executive and representative council meetings. Since there were five interested members for the at-large positions, but two existing members were vacating their division positions, it was agreed that the divisions would be

notified of the pending open positions so as to allow any interested members notification. An email will be sent out to Language Arts and CTE divisions by the sitting representative members.

C. Social Committee: Stephaie Yee announced that the EOY will be June 3rd; it is a harbor cruise festivity out of Port's O' Call. A "save the date" was disseminated and rsvp's were coming in.

D. Newsletter: Susan Bautista reported that the second newsletter went out to the faculty at large via their mailbox and intramail. S. Bautista welcomes any articles that faculty is interested in writing for the last newsletter in May. Steve Odrich complimented Paul Swatzel on his article regarding retirement savings and 403b contributions.

E. Grievance Committee: D. Ryba reports this Robin Devitt informed the group that CTA can reimburse for arbitration cost.

F. Member Benefits: Terry Miles met with Claudette Dain regarding our current cost of insurance, both Kaiser and PPO. An assumption that the cost of insurance will be going up next year, by approximately \$2000/year, an increase from this year.

G. By-laws Committee: D. Ryba states that locally we want to align our by-laws with CCA by-laws, particularly language, description of officers, representatives and expenses.

III. New Business:

A. Survey: D. Brown will be sending out a tangible, paper survey regarding the upcoming contract.

B. Biology Presentation : A Biology presentation was presented at the BOT meeting this week whereas it was revealed that the Biology majors program has grown by approximately 600% over the last 10 years. This left a message for the BOT that this campus is "built out" with no more room for new sections.

Meeting adjourned: at 3:50 pm

CCFA Treasurer's Report 4/5/17 by P. Swatzel

Operating Statement: 2/27/17 to 4/5/17

| | | |
|--|---|---------------------|
| Checking Account Balance on 4/5/17 | | \$25,049.13 |
| Revenue: | <u>Description of Income:</u> | <u>Amount:</u> |
| | Dues from CTA 16/17 | \$1,677.00 |
| | Total Revenue | \$1,677.00 |
| Expenses: | <u>Description of Expense, Budget Code:</u> | <u>Amount:</u> |
| | Conferences, 2-110 | \$ 325.84 |
| | Meeting Expenses, 3-130 | \$ 157.37 |
| | Programs 5-160 | \$ 1,200.00 |
| | Programs 5-170 | \$ 426.04 |
| | Total Expenses | \$ 2,109.25 |
| Beginning Cash Balance in checking as of 2/27/17 | | \$ 25,481.38 |
| Excess of Revenues over Expenses | | \$ -432.25 |
| Savings Account Balance | | \$ 80,053.57 |
| TOTAL NON-RESTRICTED GENERAL FUNDS: | | \$105,102.70 |

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| PAC FUND Balance on 2/27/17 | | \$ 11,675.74 |
| Revenue: | <u>Description of Income:</u> | <u>Amount:</u> |
| | Member Contributions | \$ 426.04 |
| Total Revenue: | | \$ 426.04 |
| Expenses: | <u>Description of Expense:</u> | <u>Amount:</u> |
| | | \$0 |
| Total Expenses: | | \$0 |
| Excess of Revenues over Expenses: | | \$ 426.04 |
| Balance on 4/5/17 | | \$ 12,101.78 |

Description of Budget Codes

| Revenue | | C/NC | | | |
|-----------------|-------|------|----------------------|--|--|
| | 1-100 | | dues (CTA) | | |
| | 1-200 | | Interest | | |
| | 1-300 | | payments for EOY mtg | | |
| | 1-400 | | misc payments | | |
| | | | | | |
| Expenses | | | | | |
| | 2-100 | | Conferences | | |
| | 2-110 | C | CCA conf | | |
| | 2-120 | C | Other conf | | |
| | | | | | |
| | 3-100 | | Meeting Expenses | | |
| | 3-110 | C | Neg. Team | | |
| | 3-120 | C | E Board | | |
| | 3-130 | C | Faculty meetings | | |
| | 3-135 | C | EOY mtg | | |
| | 3-140 | C | Honorium | | |
| | | | | | |
| | 4-100 | | Operations | | |
| | 4-110 | C | Office supplies | | |
| | 4-120 | C | PO Box | | |
| | 4-130 | C | Media (web) | | |
| | 4-140 | C | goodwill | | |
| | | | | | |
| | 5-100 | | Programs | | |
| | 5-110 | C | Member Training | | |
| | 5-120 | NC | Membership Promotion | | |
| | 5-130 | C | Welfare | | |
| | 5-140 | NC | Scholarships | | |
| | 5-150 | C | Grievance processing | | |
| | 5-160 | C | Arbitration | | |
| | 5-170 | NC | CCFA PAC | | |
| | 5-180 | C | misc | | |